**CURRICULUM COMMITTEE [DRAFT]**

Minutes

March 04, 2016

Present: Dustin Bare, Lars Campbell, Jackie Curry, Megan Feagles, Sue Goff, Carrie Kyser, Terry Mackey, Brenda Marks, Lilly Mayer, Jeff McAlpine, Gwenda Richards Oshiro, Cynthia Risan, Polly Schulz (Chair), Laurette Scott, Shelly Tracy, Dru Urbassik (Recorder), Bill Waters, Bev Forney, April Smith, Tracy Nelson

Not Present: Mathew Altman, Chippi Bello, Dave Bradley, Sue Calera, Carol Dodson, Jackie Flowers, Phillip King, Barry Kop, Mike Mattson, Nicole Rosevear, Tara Sprehe

Guests: Jen Miller, Suzanne Munroe, Taylor Donnelly

1. **Welcome & Introductions**—Polly Shultz
2. **Minutes**

 The February 5th and 19th meeting minutes were approved.

1. **Consent Agenda**

 Item #1: Course Number Changes

 Item #2: Course Credit/Hours Change

 Item #3: Course Title Change

 Item #4: Outlines Reviewed for Approval

**Action: Committee voted to approve ENL-117 and FR-211.**

**ECE-240 and ECE-241 removed from the consent agenda and moved to new business.**

1. **Informational items**

 ***PIE/ESL courses***

 *Suzanne Munroe*

International students are paying per hour, and pay for a full load. The international students were paying more than the non-international students. Some of these courses were credit and some were not. All PIE and ESL courses will now be zero credits. Students will be paying a fee instead of tuition.

1. **Old Business**

 ***CWE SLOs***

 *Kara Leonard*

* Kara brought some examples of SLOs that have been written on an individual basis
* General CWE SLOs should be consistent and applicable for every student
* The SLOs are unique per student, but there should be a basic standard that can be used across the board
* The supervisor and instructor determine the CWE SLOs for each individual student, not to exceed 6 learning outcomes
	+ These SLOs are not the ones we are focusing on in this discussion. Curriculum Committee is looking to adjust the CWE SLOs at the course level, not the student level
* We should be able to translate the reasons of CWE into a specific list of SLOs
* Possible general SLOs
	+ “The student will be able to perform the work in their field of study.”
		- This SLO could be used across all departments
		- Departments could also develop their own SLOs, as long as they apply to all students within that program of study
* Group Activity
	+ Each committee member was given a piece of paper and was asked to brainstorm some SLOs that would encompass all CWEs
	+ This would give us minimum guidance for CWE outcomes
	+ The committee did not complete this activity due to a conversation that followed. Please see Brenda’s suggestion below.
* Brenda suggests that the faculty that meets about CWE courses should be creating these general outcomes. Term by term meetings are held for CWE instructors.
	+ Work groups could be created within the CWE instructors in order to create the standard CWE outcomes
	+ The committee agrees this is the next step and the process we should follow
	+ The Next CWE meeting is week 4 or 5 of the Spring term
		- Kara will report back to Curriculum Committee during the middle of the spring term with examples
		- Terry volunteered to attend the CWE meeting in order to help the instructors write the SLOs

1. **New Business**

***New AS Articulation***

 Associate of Science with an Emphasis in English at PSU
 *Sue Mach*

* This is CCC’s fourth articulation agreement with other schools in the area for the AS Degree with an emphasis in English
* The English Department has been working with PSU for 2 years about this agreement
* No new classes have been added
* 90 credit hours total
* This AS Degree transfers to PSU’s BA degree
* Allows students to have an English Major and a Creative Writing Minor
* The English Department discussed science requirements with PSU. PSU does have an option where students can take a math course instead of a science course. At this time CCC is requiring these students to take a math and a science course, but this may change in the future
	+ Currently any 4 credit science is acceptable
		- We could possibly add CH-114 as a science option for these students
		- Sue Mach will check with PSU to see if this is a course they would like to accept
* **Motion to approve, approved.**

 ***New Program***

CP, Hydro Generation

 *Shelly Tracy*

* New Pathway Certificate
* Driven by PGE employees only
* No longer an apprenticeship
* This certificate is for those students who do not want to go into bid for a licensure
* UG means Utility Generation
* **Motion to approve, approved.**

 ***Program Amendment***

 *Digital Media Communications*

 *Sue Mach/ Sue Goff*

* Move film studies back to the English department
* Making all focus areas 22 credit hours
* Making elective list easier to manage for students
	+ Discipline only, not course specific
* Technical film courses stay in DMC
* Are there any students in the film studies area?
	+ Students are getting a DMC degree, not an option
	+ These students can still earn a DMC degree with these changes
		- They can take the English version of these courses and still satisfy the program requirements
* Motion graphics credit hours are over 22, Nora will have to look at this
* Changed credit hours to 90 credit hours from 90-110 credit hours
* Will be adding a one-credit blogging course eventually
* Change to DMC 1 credit elective
* **Motion to move to approve with substitution for 1 credit course and striking any one of the courses for music motion graphics, approved.**

 ***ISP Input***

 *Variable Credit*

 *Jen Miller*

* One of the standards that is being reviewed by the ISP committee is the variable credit standard
* CCC will allow a student to earn variable credit for specific courses
	+ The standard should define the conditions that allows a course to be a variable credit course
		- Jen is looking for input on conditions and procedures
		- Currently the standard shows a good procedure from the students stand point but not the instructors point of view
* What are the conditions for a variable credit course?
	+ If the student takes more credits they have more projects and more time in the lab area
	+ Maybe we need to look at the ISP and define the amount of work per credit hour, based on time
* Not sure if standard 2 is true
	+ The guidebook states that SLOs for a course should be around 5 per course. These are what instructors measure the students against.
	+ “Proportionate” might not be the right terminology
	+ Perhaps “demonstrate a particular skill” would be better wording
	+ Another option is to keep the same number of SLOs, but within each SLOs note that we are looking for a higher level of proficiency.
	+ Perhaps we could say “may increase”
		- Is there a connection between credit hours and the number of SLOs?
	+ Maybe the design of the SLOs should be taken in account to the variability of the course
		- The ISP sub-committee will look at re-writing standard 2 to make it more accurate
* Are there any other conditions that need to be added?
	+ Instructor consent might need to be added
	+ Students can adjust the number of credits mid-term
		- Instructor consent should be required when this occurs
			* For an increase in credits, not for a decrease in credits

 ***Denied Outlines***

 *ECE-240 & ECE-241*

* The committee reviewed the course outline and saw that general education certification was not being sought, but the course was being mapped to general education outcomes
* If general education certification is not being sought then the course does not need to be mapped to general education outcomes
* At one time the committee may have been informed that it was okay to not seek general education certification and still map to general education outcomes to notate that some outcomes are partially satisfied
	+ This might not be an ECE issue only
* **Motion to not approve and send back to the author for revision and clarification**

**The March 18th Curriculum Committee meeting has been cancelled due to finals week.**

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| **Next Meeting for 2015-16: April 1, 2016 CC127 8-9:30am** |